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- 224-225 West
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- 227  
Max Lacy, Oak Park 22730
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Thelma F. Michael, Mt Solon 22843
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- 230-231 East  
Kim Allen, North 23128
- 230-231 West & 232  
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- 233-237  
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**Have you seen the**  
**changes to our website?**

**New look**

**More Information!**

**Check it out at**  
**WWW.VANAPUS.ORG**

**DATES TO REMEMBER**

|  |   |  |
|--|---|--|
| <b>Leadership 2008</b><br><b>Washington DC</b><br><b>March 15-20</b>               | <b>2008 Executive</b><br><b>Conference</b><br><b>Roanoke VA</b><br><b>March 13-16</b> | <b>2008</b><br><b>Nat'l Conv.</b><br><b>St Louis MO</b><br><b>August 23-29</b> |
| <b>2008 VA State Convention</b><br><b>Charlottesville, VA</b><br><b>July 12-16</b> | <b>2008 Mid Atlantic</b><br><b>Conference</b><br><b>July 18-20</b>                    |  |

**The opinions expressed in this publication are the opinions of the writers and do not necessarily express the views of NAPUS or the USPS.**

# Secretary-Treasurer's Report

Colanne D. Bunting, Cobbs Creek, VA 23035



Happy Holidays to everyone. Like the rest of you I'm exhausted by the DIM weight rules and tired of explaining the price increase. This is the first year in a long time that I didn't come close to running out of Christmas stamps so face it people are mailing less and using other methods to communicate. Dana (Postmaster Mathews) and I have seen more than a few changes during our 30 years but the one that gets our attention is the drop in mail volume in all classes these last 5 years. Remember if people stop mailing we will be out of a job. My husband is a retired civil service worker who saw his job contracted out 2 years after he took early retirement. He was lucky to be an electrician with a trade to fall back on. For many of us the Post Office is all we have ever done. I'm lucky to be a licensed beautician like Loretta Lynn I have something to fall back on. Your job is no longer safe from the axe. With SOX in place we are more venerable than ever. Join a group that cares about you as a person and employee of the Postal Service. NAPUS will continue to fight for your rights and your jobs as it has done for my grandmother, mother and me.

It's time to send in your registration for our Annual Training Conference in Roanoke. The dates are March 13-16, 2008 at the Holiday Inn. Virginia Postmasters don't know how lucky they are. Your Va. Chapter of NAPUS is and has been subsidizing your full registration to this conference for years. Due by March 1 full registration will be \$65 for Virginia Postmasters and \$60 for retirees. West Virginia Postmasters have asked to join the conference and will bear their full cost for their registration. West Virginia Postmasters will pay \$85 for full registration. Reservations for rooms are separate and must be made by February 14 for the conference rate of just \$69 a night. Forms for rooms and registration are available in this issue.

The Va. Executive Board members have dinner and a meeting on Thursday for the new year. All Executive Board members and this includes Area Chairman are to be present. Kimmie is working on some excellent training classes for us. I've asked a former HR specialist (who is now a Postmaster) to give a civil and FERS class on what we should know about our retirement system that HR won't or can't tell us. He did a class at National and was excellent. Are you prepared for the future? Do you think you will get all your concerns covered in that phone call with shared services? One should be preparing now something must be in place at least 5 years before retirement!! See you there! From the desk of your 2005-2007 Secretary/Treasurer, Colanne Bunting

The following are the financial balances for Va. NAPUS as of November 30, 2007

|                               |                         |                               |                          |
|-------------------------------|-------------------------|-------------------------------|--------------------------|
| Chesapeake Checking           | \$31613.59              | <b>Trigg Scholarship Fund</b> |                          |
| Credit Union Checking         | 114.89                  | 18mo CD                       | \$26842.76               |
| NAPUS Savings                 | 3829.92                 | Savings                       | 5763.85                  |
| 13 mo CD                      | 16115.56                | Savings                       | 2126.45                  |
| 8 mo CD                       | 27632.98                | <b>Total</b>                  | <b><u>\$34733.06</u></b> |
| 7 mo CD                       | <u>20000.00</u>         |                               |                          |
| <b>General Total Accounts</b> | <b>\$99306.94</b>       | <b>Total All Funds</b>        | <b>\$138344.62</b>       |
| <b>Legislative Fund</b>       | <b><u>\$4304.62</u></b> |                               |                          |

**The Virginia Postmaster will be posted on our website. In the near future you will have the choice of receiving your newsletter via mail or you may choose to view the newsletter on the web ([www.VANAPUS.org](http://www.VANAPUS.org)) and opt out of mailing. Please send request to remove your name from the mailing list to Tamika Pippin PO Box 121 Huddleston VA 24104 or email at [mikapip@aol.com](mailto:mikapip@aol.com). If you choose to have your name removed from the mailing list for the newsletter this will not effect any other mailings that may be sent throughout the year.**

## Editor's Column

Tamika Pippin, Huddleston 24104



Hello NAPUS Family. Another year has almost past and as I look back its has been a wonderful year. For me the most magical moment was the birth of my Godson, Braydon. There is nothing more beautiful than a child. The trip to Albuquerque, NM for National was a great experience. It has also been a very busy year for me. Editor, two details, remodeling my house and much, much more. I look forward to the year to come which I am sure will be full of new challenges and experiences. Happy 2008 to everyone.

### Stuffed Green Peppers, compliments of Katy Bush, 224-225 East

|                                    |                               |
|------------------------------------|-------------------------------|
| 1 lb pork sausage                  | 1 egg beaten                  |
| 1 cup bread crumbs (progresso)     | 2 tsp garlic salt             |
| 8 or 9 green peppers               | 1 small onion, finely chopped |
| 2 tablespoons worcestershire sauce | 1 8oz can tomato sauce        |
| 1 can tomato soup                  |                               |

Mix egg, worcestershire sauce and bread crumbs. Mix in sausage, tomato sauce, onion, garlic salt and fill peppers. Put in casserole dish and bake at 300 for 45 minutes. Close to the end of cooking time pour the tomato soup over all the peppers and serve.

I am officially announcing my candidacy for the office of NAPUS National President in 2010-2011. I firmly believe it is in the best interests of our organization that we seize upon the opportunity before us for change.

In the coming months, I will be communicating with NAPUS members in your chapter, both in person and in writing. These "visits" will help members make a wise choice—a choice that will affect their quality of work life for many years to come.

The ideas, values and passion I have offered to move NAPUS in a more proactive direction on behalf of the nation's Postmasters, OICs, PMRs and retirees have not changed. The vision I have for our great organization is consistent with the current and future needs of our members. With your help and support, we can make meaningful improvements in Postmasters' quality of work life, the image of NAPUS and our working relationship with USPS Headquarters and Congress.

The bold, decisive leadership skills I offer will, of necessity, provide a different leadership style for NAPUS. No longer will your leaders be content by simply reacting to troublesome issues. We'll be getting out in front of those issues from the outset. And we're going to insist that NAPUS is fully involved in new programs and policies affecting Postmasters *well before* they are implemented.

I remain enthusiastic and excited about the future of NAPUS and its members. I invite you to partner with me in the exciting campaign ahead by e-mailing your ideas, suggestions and expressions of support to bob.rapoza@hawaiiantel.net, or writing to me at the address below.

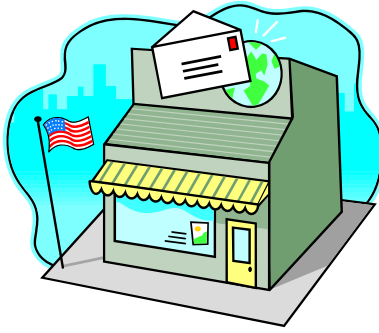
**Thanks for your consideration.**

**Sincerely,**

**Robert (Bob) Rapoza**

**Candidate, NAPUS National President, 2010-2011**

**Postmaster, Honokaa, HI 96727**



## Secure Your Place in Postal History

*By Agnes Elam*

Have you ever realized that as a Postmaster or OIC of a Post Office that you are a part of that town's permanent history? Recently, I was contacted for information by Lauren Suls; Historian, about a Post Office that I had served as OIC. I then learned about Postmaster Finder. Curious, I looked up the current office where I am Postmaster, and found quite a few omissions and errors. Through investigating old records and talking with the residents, we were able to complete the history of my office, Milmay New Jersey. I then started looking up surrounding offices. Some seemed accurate, while others had missing information, and some offices had NO information! How is this information gathered? Usually, when a Postmaster retires or an OIC takes charge of an office, paperwork is generated and sent to Washington D.C.'s historical department. This data is then entered into Postmaster Finder by the Historians. Sometimes, however, especially with older records, this data either was never generated or received by the Historians. This results in blank spaces or in some cases, NO DATA at all for some offices. How can we help? Go into Postmaster Finder, and check the history of your office. Does it seem accurate? Are you listed? Does your time served at this office meet the criteria below? If so, read on to see how you can correct the records for YOUR Post Office! Imagine the thrill of your children and great grandchildren when they access the records and discover that one of THEIR ancestors was a part of Postal History! Postmaster Finder, online at [www.usps.com/postmasterfinder](http://www.usps.com/postmasterfinder), is the Postal Service's national historic record of postmasters by Post Office. While Postmaster Finder primarily serves as a record of postmasters at particular Post Offices, names of officers-in-charge are also included when they served between two different postmasters of the same office. In some cases information on OICs is missing from the database. If you served as an OIC at a Post Office while the postmaster position was vacant, or during the absence of a postmaster who never returned to their office, you can check to see if you are listed by going to [www.usps.com/postmasterfinder](http://www.usps.com/postmasterfinder), then clicking on "Postmasters by Post Office" and typing in the name of the office where you served your OIC detail. If you are not listed, please submit your full name and the exact date of your installation as OIC (month/day/year), along with a daytime phone number, to USPS Historian Meg Ausman at [phistory@usps.gov](mailto:phistory@usps.gov) or to:

**HISTORIAN  
UNITED STATES POSTAL SERVICE  
475 L'ENFANT PLZ SW RM 2P400  
WASHINGTON, DC 20260-0012**

To learn more, go to [www.usps.com/postmasterfinder](http://www.usps.com/postmasterfinder), then click on "FAQs about Postmaster Finder."

Well, time has gone by so fast I can hardly believe it. Another year has gone by and I have now served as your President of the Retirees for four years and it seems like it was only a few months ago that I started. To all the Retirees of the Virginia Chapter, I would like to say "Thank You" for your support and friendship over this period of time. I have enjoyed representing you and being a part of the wonderful group of retirees. My life has been enriched just being around you and enjoying the fellowship with each of you. "Congratulations" to the Retired Postmasters of Virginia. You won Second Place for the Legislative Team in the 2007 Balloon Race for Membership held in Albuquerque, NM. A check for \$25.00 was mailed to me for finishing in Second Place. Congratulations and thanks for your participation. It was suggested that this money be used toward membership but that is the option of the Retirees. I would also like to say "Congratulations" to Chuck Allen and Curtis Weed as our newly elected President and Vice President of the Virginia Chapter Retirees. I know they will both do an excellent job in their new positions and we all look forward to working with you. Until we see each other again, God bless.

***Billy Martin, President, Retirees, VA Chapter, NAPUS***

## Area 6 National VP

Randall Painter – Toms Brook 22660



Fall has cast its beautiful colors over the Shenandoah Valley. I start to see signs of people preparing for the winter. The pace slows down a little. One can certainly look at the changes of the season and make a good comparison to a lot of things in life. I would not like to live where I didn't have the seasons. This is my final letter to the chapters as your National VP for area 6. It has been a fast 2 years. A lot has happened. Only time will tell if things are for the better. I like to be optimistic. As postal employees and members of NAPUS we need to do our jobs to the best of our ability, serve the American public with pride, show dignity and respect to our fellow employees and always remember there are a whole lot of people that would love to have our job. If we keep our focus on providing quality service, we will be here for many years to come. I think NAPUS like so many other organizations and civic clubs are struggling to recruit and retain members. Let's face it; we have so many things in our life tugging on our time that something is placed on the back burner. People tell me that after putting in long hours at the post office the last thing they want to do is meet at night and talk post office stuff. However, meeting with fellow postmasters and "talking shop" can be a stress release and you soon learn you're not in this alone. Balance in life, what a great thought and what a great goal. We try to balance family, work, hobbies, work, personal time, work, etc. Pulled in many different directions. I ask that you find time to be a part of your NAPUS organization. Attend your local meetings, state conventions and if you have never attended a national convention you are missing a highlight of the year. You will build friendships that will last a lifetime and discover the organization has many things to offer. Take a look at the NAPUS website, [www.napus.org](http://www.napus.org). Browse the links to see current happenings that are important to you and your career. Give it a try! In my first article for the Postmaster Gazette back in February 2006 I wrote an article entitled "the Winds of Change." We certainly have seen many changes in the past few years. As postmasters we have been challenged like never before. More demands on your day. Changes will continue to come. How we deal with the changes is most important. "Life is not about waiting for the storm to pass. It's about learning how to dance in the rain." Anonymous. I want to extend my sincere thanks to the West Virginia Chapter of NAPUS for making me feel a part of their family. From Harpers Ferry to Ripley, what a ride! I truly enjoyed every minute. A special thanks to Lyn, Jim and Cathy for all your help and support. I have been honored to represent you on the national executive board and I look forward to seeing you again soon. Go Mountaineers! To the Virginia Chapter of NAPUS, I extend a very heartfelt "Thank you." You people are my second family. Thanks for giving me the privilege to serve the chapter and area 6 as your National VP. I have so many fond memories as a member of this chapter. Memories that go back for many years. Thank you for the honors bestowed on me at the 2007 state convention. The night will be remembered forever and ever! In closing, I want to wish each and everyone a happy holiday season and best wishes for a healthy and successful 2008. Take good care of yourselves and your loved ones. One last thought: "Everything can be taken from a man or a woman but one thing: the last of human freedoms is to choose one's own attitude in any given set of circumstances, to choose one's own way." Peace on earth!

My name is Wayne Orshak and I am announcing my candidacy for the position of NAPUS National Secretary Treasurer. I am the Postmaster Cranford NJ. I have extensive experience in the Postal Service and I have held many positions in the NAPUS Organization. I am married to my wife Gail and I have two grown children. Since my children are grown I have the time to devote to this critical position. I want you to have the ability to get to know me so I am going to be messaging to your State Editors. This will give you some insight about me and what I have planned as your National Secretary Treasurer. I want you to be able to make an informed decision based on my credentials and ethical background. I will also be sending out financial tips to help you at work, so be on the look out for your State publications.

*Thanks in advance for your support*

*Wayne Orshak*

### **PAY INCREASE FOR POSTMASTER RELIEF (PMR)**

Just over a month ago, in response to requests from the LEAGUE and NAPUS, leaders from Postal Headquarters met with association presidents Charley Mapa and Dale Goff to discuss pay increases for Postmaster Relief (PMR) personnel. Both presidents wanted to make the case for fairly compensating these vital employees for the responsibilities that they take on as part of their duties and to provide a high enough wage to retain them. The increases to PMR and OIC hourly rates are listed below. These increases show a 45 cent per hour increase to the hourly wage paid to a PMR in A – E and 11 – 13 post offices. While the League is thankful for any increase to the pay for PMRs, it is disappointed that the increase still neither reflects the level of responsibility discussed above, nor does it do much to retain these valuable people. Annual increases are still tied to NPA. This issue will be addressed again in 2008. Postmasters are reminded that in cases where they have determined that basic PMR wages do not adequately compensate and retain qualified people, they still have recourse through the Manager of Human Resources at their Areas to whom they can make written requests for higher starting pay for new PMRs or an increase for a PMR who is already working for the Postal Service. At least one District has seen the value of paying PMRs a fair wage and starts them at \$15 per hour. Special emphasis was also placed on the number of hours a Postmaster is allowed to use to train a new PMR. Currently a Postmaster is allowed to use 26 hours to train a new PMR. Practically speaking, this is laughably inadequate to train a person, one who usually has absolutely no experience in the Postal Service, to be proficient in all of the operational duties, administrative duties, and retail service duties normally performed by a Postmaster. Current policy states that an additional 24 hours of training may be approved by “local management”. Unfortunately, “local management” is most often interpreted by Districts to mean the District. This ambiguity in the policy takes the decision-making power over this important issue out of the hands of the person most qualified to make a decision as to the proficiency of a newly hired PMR (that person being the Postmaster) to put it in the hands of the District. Often the District pays more attention to the additional \$225 needed to continue the training of a PMR rather than to actually having a well-trained person in place and more training hours are denied the Postmaster. There are many instances where a Postmaster actually takes annual leave to come back into his or her post office to continue the training of a new PMR. The Postmaster organizations requested that the Postal Service put into place a policy that allowed Postmasters to use a reasonable number of hours to train new PMRs. We still have not received a response on this issue.

### **SHIRLEY JOHNSON ANNOUNCES HER CANDIDACY FOR NAPUS RETIREE SECRETARY/TREASURER**

Shirley Johnson is not new to NAPUS. She has been a very active member of the organization since 1976, and is presently serving as Chairman of the Audit Committee. She has also served on the Legislative Committee and Membership Committee at the National Level, and was appointed for one year's tenure on the Executive Board. Shirley has held elected and appointed offices within the NC Chapter as well. These include President, Postmasters Retired; Chairman, Membership Committee; Chairman, Scholarship Committee; Chairman, Sergeant-at-Arms; Chairman, Constitution and By-Laws; and Chairman, Memorial Committee. Shirley was an active Postmaster for sixteen years. Most recently, she was Postmaster of St. Pauls, NC – EAS – 18. In 1997, Shirley retired from the USPS after thirty one years of Service. After retirement, she began volunteering, and recently celebrated her tenth year in the Voluntary Services. Shirley has demonstrated overwhelming commitment, interest, and capabilities, throughout her NAPUS career. Her willingness to serve, to mentor, and to devote time and energy to NAPUS projects and the community makes her a valuable asset.

*Shirley asks for your support during her campaign. Thank You.*

Fall is here and mail boxes everywhere are filled to capacity with catalogs, an indication of the encroaching holiday season. It's the time of year my artist husband, John, and I are making the rounds to the fall art shows. One of our favorites is the Millwood Art Show held in the town's restored mill. While viewing the wonderful works of art you can watch the mill's huge wooden works in motion, hear the roar of the water flowing and then out of the old mill taking you on a trip back in time. During these excursions we roam the country side in quest of the perfect scene to photograph. So from Millwood we headed to the little town of White Post applied name for the white post landmark standing in the middle of the town's crossroads. When we thought we had seen all there was to see. Low and behold across from the Post Office we spotted two large oxen grazing on the hay being forked over the fence by their owner, Mr. Moore. John grabbed his camera, moseyed over to the fence, introduced himself and asked permission to photograph these magnificent beast. While John snapped away, a limping Mr. Moore told how he raised both oxen from a bottle and they are unaware of their size. In fact that morning one accidentally stepped on his foot but as any good father would do Mr. Moore immediately came to the ox's defense informing John it was his own fault. The oxen, Jesse and James, are now retired from their chores and are enjoying the good life munching fresh hay and voicing then sweet soft lowing sounds of pleasure, Ah. Mean while I slipped into the post office to visit the Postmaster, Tammy Lamb. But instead of Tammy there stood Bill Cooper, retired Postmaster and now PMR. He decided to keep working while waiting for his lovely wife to retire. Mean while he continues to farm and travel to Florida for a few months in the winter. He'll be missed by neighboring post offices when he hangs up his PMR apron for good. Several months ago I got a nice note from Davis Lee, retired Postmaster Scottsville. He's not letting any grass grow under his feet. He's treasurer for four community clubs and VP of the UVA Theatre Guild. His travels include Mexico, Greece, twice to France and finally to Kenya for a safari. Now that's the way to spend your retirement years. I missed the September 226 Retiree's Luncheon due to the fact I was hosting Stitch and Bitch club gathering. Nancy Watson, retired PM from Hume, attended for her first time and the dear ladies listened as we reminisced about our many experiences attending the NAPUS functions. I have a distinct and vivid memory of the infamous tow truck driver. It saddens me that so many VA Postmasters have chosen not to become members of NAPUS. My membership experiences are invaluable. I implore members to share with non-members the benefits of being a NAPUS member. Your training is invaluable and you will treasure your experiences for years to come. When October comes to a close, this retiree will be sunning on the beaches of the outer Banks and wiggling her tootsies in the Atlantic for two weeks. Now that's a good life.

*Susie Corrao, retired PM Orlean*

*Bill Cooper*



## *The Chaplains Corner*

There was a young girl who came from a large family, four brothers and a sister. They were all assigned chores, especially washing dishes. She would scrape the plates and then go outside to feed a little kitten. She stayed and stayed and when she came back inside the dishes had all been done and the kitchen tidy. When her parents saw what was happening the young girl was switched to another job in the kitchen. On the first day to do this she said, " I have to go to the bathroom" . She stayed and stayed and when she came back all the dishes were done and the kitchen was tidy. How many folks do just what she did, shirking their duty? In the home or in the workplace finding ways to get out of doing what is required of them. This type of action brings no credit to them. The Bible says, " Whatever your hands find to do, do it as unto the Lord".

*Patricia Parr, Chaplain*

*Haynesville VA 22472*





# Form 1187

Request and Authorization for Voluntary Allotment of Compensation for Payment of Employee Organization Dues

### SECTION A—All New Members Complete

Your title determines whether you also complete Section B or C

|   |                         |                               |                               |
|---|-------------------------|-------------------------------|-------------------------------|
| <b>USPS Employee Identification Number (EIN):</b> |                         |                               |                               |
| Social Security Number                            | Date of Birth           | Gender<br>Male ___ Female ___ | Home Telephone<br>( )         |
| Name of Employee (PRINT Last Name, First, Middle) |                         |                               | Nickname                      |
| Home Address (Street and Number/PO Box)           |                         | City                          | State ZIP+4                   |
| Spouse's First Name                               | Personal E-Mail Address |                               | Total Years of Postal Service |

### SECTION B—Postmasters Only Complete

|                        |  |                            |
|------------------------|--|----------------------------|
| Post Office City/State | ZIP Code   | Post Office Finance Number |
| Post Office Level      | Postmaster's Direct Post Office Telephone<br>( ) |                            |

### SECTION C—(Check One): Officer-in-Charge Associate PMR—Only Complete

|                                      |   |   |  |
|--------------------------------------|---|---|--|
| Post Office City/State               | PO Finance Number of OIC Detail           |   |  |
| Date of PM/OIC Appointment           | Post Office Telephone Number              | ( )   |  |
| Former Postmaster at this Office has | <input type="checkbox"/> Retired Date / / | <input type="checkbox"/> Detailed to (Title and Location) |  |
| Home Payroll Office Finance Number   |   | Employee Designation Code                                 |  |

### SECTION D—For Use by the Employee Organization

|   |   |      |
|---|---|------|
| <p><b>P</b> Mail completed form to:<br/>National Association of Postmasters of the United States (NAPUS)<br/>8 Herbert Street<br/>Alexandria, Virginia 22305-2600</p> |   |      |
| I hereby certify that the regular dues of this organization for the above-named member currently are established at \$_____ per calendar month.                       |   |      |
| Signature and Title of Authorized Official  | <input type="checkbox"/> NAPUS Membership Chair<br><input type="checkbox"/> NAPUS Chapter Secretary-Treasurer | Date |
| Member submitted as: <input type="checkbox"/> Withholding <input type="checkbox"/> Cash (attach check/money order)  |   |      |

### SECTION E—Authorization by Employee

I hereby authorize the above-named agency to deduct from my pay the first pay period of each month the amount certified above as the regular dues of the (UN-P) National Association of Postmasters of the United States (NAPUS) and to remit such amounts to that employee organization in accordance with its arrangements with my employing agency. I further authorize any change in the amount to be deducted that is certified by the above-named employee organization as a uniform change in its dues structure.

I understand that this authorization is a monthly deduction. It will become effective the first pay period of the calendar month, which includes the first day of the month, following its receipt in the employee organization's headquarters office: NAPUS, 8 Herbert Street, Alexandria, VA 22305-2600.

I further understand that revocation forms—Standard Form No. 1188, "Revocation of Voluntary Authorization for Allotment of Compensation for Payment of Employee Organization Dues"—are available from my employing agency and that I may revoke this authorization at any time by filing such a revocation form or other written revocation request "Certified Mail" directly to the employee organization's headquarters office: NAPUS, 8 Herbert Street, Alexandria, VA 22305-2600. Such revocation will not be effective, however, until the first full pay period following March 1 or Sept. 1 of any calendar year, whichever date first occurs after the revocation is received in the employee organization's headquarters office.

Yes, at the same time I join NAPUS, I'd like to join NAPUS Federal Credit Union and also receive a NAPUS FCU Visa card, if I qualify! After I've received my Credit Union account card in the mail, I understand I may call PostalEASE (1-877-477-3273) and set up a payroll allotment to NAPUS FCU. The CU's routing number is 254074934.

|                       |      |
|-----------------------|------|
| Signature of Employee | Date |
|-----------------------|------|

Who/what most influenced your decision to join NAPUS? \_\_\_\_\_

*Holiday Inn Hotel – Tanglewood  
Welcomes  
NAPUS  
Postmasters Executive Conference  
March 13-16, 2008*

We are honored to have you as our guest during your stay in Roanoke, Virginia. We are pleased to offer your guests a special discounted overnight room rate of **\$69.00** (plus tax) per room per night (single or double).

For your convenience in making overnight room reservations, we ask that you complete the information below and return to:

**Holiday Inn Tanglewood - Roanoke  
Attn: Reservations  
4468 Starkey Road SW  
Roanoke, VA 24018**



**OR**

**You may simply call our reservations department directly at (540) 774-4400 and mention Postmaster Conference.**

**Please print or type:**

Name: \_\_\_\_\_ Number of people: \_\_\_\_\_  
Address: \_\_\_\_\_ City/State/Zip: \_\_\_\_\_  
Phone (day): \_\_\_\_\_ (evening): \_\_\_\_\_  
Arrival Date/Time: \_\_\_\_\_ Departure Date: \_\_\_\_\_  
Number of rooms: \_\_\_\_\_ Name for each room: \_\_\_\_\_  
\_\_\_\_\_  
(Please specify smoking or non-smoking)

To guarantee reservations, we ask that you:

- ❖ Enclose a check or money order as deposit on your first night's stay (no cash).

**OR**

- ❖ Supply us with a credit card number including expiration date and signature.

**PAYMENT:**

\_\_\_\_\_ Check/Money Order enclosed in the amount of \$ \_\_\_\_\_  
\_\_\_\_\_ Diners Club \_\_\_\_\_ American Express  
\_\_\_\_\_ Discover \_\_\_\_\_ Visa \_\_\_\_\_ MasterCard  
Credit Card Number: \_\_\_\_\_ Expiration Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Signature: \_\_\_\_\_

*Cancellation notification must be given AT LEAST 24 hours prior to your arrival to receive a deposit refund*

**GROUP CODE: PCO**

**ALL RESERVATIONS MUST BE MADE BY: \*\* February 12, 2008\*\***

Reservation requests after this date may still be available however, the rate may change.

**CHECK-IN TIME IS AFTER 3:00PM - CHECK-OUT TIME IS BEFORE 12 NOON**

**Holiday Inn Tanglewood  
REGISTRATION FORM  
NAPUS Training Conference  
March 13-16, 2008  
Roanoke, Virginia**

**Registration Fees for Virginia**

|                               | 3/1/08 | 3/6/08 | On-site |
|-------------------------------|--------|--------|---------|
| ___ Full Registration         | \$65   | \$75   | \$85    |
| ___ Retiree Full Registration | \$45   | \$60   | \$85    |
| ___ Guest Full Registration   | \$60   | \$70   | \$85    |

**One-Day Only Registration Fees**

|                              |      |
|------------------------------|------|
| ___ Friday Day Meetings Only | \$35 |
| ___ Friday Day and Meals     | \$60 |
| ___ Friday Banquet Only      | \$55 |
| ___ Saturday Day Only        | \$30 |
| ___ Saturday Day and Meals   | \$40 |

**Note: Meal tickets for on-site registrants will be extremely limited. Emergency Refund requests will be honored, if received in writing by April 25, 2008.**

(Please Print) Badge Name: \_\_\_\_\_ Title \_\_\_\_\_  
(Postmaster/OIC/Retiree/Guest)

Post Office: \_\_\_\_\_ First Timer? \_\_\_ Yes \_\_\_ No  
If Yes, My Sponsor is: \_\_\_\_\_

Full Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**Make Checks Payable to:  
Virginia Chapter of NAPUS**

**Mail to:  
Colanne Bunting  
P O Box 1  
Cobbs Creek, VA 23035-0001**

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**NEW  
 YEAR  
 EXECUTIVE  
 CONFERENCE  
 LEADERSHIP  
 CONVENTION  
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 NATIONAL  
 NAPUS  
 MERRY  
 CHRISTMAS  
 POSTAL  
 SERVICE  
 DELIVERY  
 RURAL  
 CITY  
 REVENUE**

**VA Chapter NAPUS  
 Colanne Bunting – Secretary/Treasurer  
 PO BOX 1  
 Cobbs Creek, VA 23035**



**Nonprofit  
 Organization  
 US Postage Paid  
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